

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

**DECEMBER 2010 - MARCH 2011**

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith** – Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Holmes** – Cabinet Member for Children's Services and Learning
- **Councillor Dean** – Cabinet Member for Environment and Transport
- **Councillor P Williams** – Cabinet Member for Local Services and Community Safety
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Leisure, Culture and Heritage
- **Councillor Moulton** – Cabinet Member for Resources and Workforce Planning
- **Officer** [see plan for name]



## DECEMBER - MARCH 2011

Report	Decision Expected	Portfolio
Approval to grant delegated powers to officers and members within the framework of the recent NHS White Paper	20 December 2010	Adult Social Care and Health Portfolio
Development of Integrated Commissioning and Supported Funding Arrangements for Learning Disability Services with NHS Southampton	14 February 2011	Adult Social Care and Health Portfolio
Endorsement of Statements of Purpose: Adoption, Fostering and Private Fostering Services	20 December 2010	Children's Services and Learning Portfolio
Automation of Itchen Bridge Toll Collection Service	20 December 2010	Environment and Transport Portfolio
Proposal to Introduce a Permit Parking Scheme in Chetwynd Drive, Bassett (TRO)	20 December 2010	Environment and Transport Portfolio
Housing Strategy and HRA Business Plan 2011-2015	20 December 2010	Housing Portfolio
Housing Revenue Account Capital Programme Project Approval Phase III	20 December 2010	Housing Portfolio
Housing Revenue Account Budget Report	7 February 2011	Housing Portfolio
2011/12 Grants to Voluntary Organisations	14 March 2011	Local Services and Community Safety Portfolio
Authority to advertise proposed disposal of Mayfield Lodge	20 December 2010	Resources and Workforce Planning Portfolio
Authority to advertise proposed disposal by lease of land at Abbey Hill to Weston Sailing Club	20 December 2010	Resources and Workforce Planning Portfolio
Revenue and Changes to existing Revenue and Capital Budgets	17 January 2011	Resources and Workforce Planning Portfolio
General Fund Revenue Budget - 2011/12 to 2013/14	7 February 2011	Resources and Workforce Planning Portfolio
General Fund Capital Programme - 2011/12 to 2013/14	7 February 2011	Resources and Workforce Planning Portfolio



# **ADULT SOCIAL CARE AND HEALTH**



Title Approval to grant delegated powers to officers and members within the framework of the recent NHS White Paper

Details To consider the report of the Cabinet Member for Adult Social Care and Health seeking approval to grant delegated powers to officers and members to take certain decisions that will contribute to delivering better outcomes for local people within the framework of the recent NHS White Paper.

The Council agreed a joint framework with the Primary Care Trust which sets out the context for closer and integrated working between the organisations. In July 2010, the new coalition Government published the NHS White Paper – Equity and Excellence: Liberating the NHS which identified proposals for far reaching changes to the NHS and the wider health and social care economy and the purpose of this recommendation is to seek approval to delegate authority to officers and relevant Members to take certain decisions that will enable the delivery of better outcomes for local people within the framework of the NHS white Paper.

Decision Maker Cabinet

Decision Expected 20 December 2010

Date Added to the Plan

Main Consultees Chief Officers Management Team, Senior Health and Adult Social Care Staff, Joint Director of Strategic Integrated Commissioning, Director of Public Health.

Consultation Method Meeting, contribution to Decision Making Report

Head of Service Executive Director Health and Adult Social Care

Author Penny Furness-Smith  
Executive Director of Health and Adult Care  
penny.furness-smith@southampton.gov.uk

Background Material Available NHS White Paper – Equity and Excellence: Liberating the NHS

Public Comments may be sent to Penny Furness-Smith, Executive Director Health and Adult Social Care, Civic Centre, Southampton, SO14 7LY

Slippage/Variations/Reason for Withdrawal None

Updates Not applicable.

Title	Development of Integrated Commissioning and Supported Funding Arrangements for Learning Disability Services with NHS Southampton
Details	To consider the report of the Head of Health and Community Care, seeking approval to enter into a legal partnership with NHS Southampton to develop integrated commissioning and supported funding arrangements for services to meet the needs of adults with learning disabilities and their carers. The Council will act as the lead partner and have the responsibility for the management and performance of integrated commissioning and supported funding arrangements. This partnership will be facilitated by a section 75 contract under the Health Act 2006.
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	14 February 2011
Date Added to the Plan	1 September 2010
Main Consultees	Valuing People Partnership Board Staff in both Agencies NHS Southampton
Consultation Method	Presentations to: <ul style="list-style-type: none"> <li>• Partnership Board</li> <li>• Joint Commissioning Board; and</li> <li>• Joint Strategic Board</li> </ul>
Head of Service	Jane Brentor Head of Health & Community Care
Author	Dench, Kate Joint Commissioning Manager for Learning Disability kate.dench@southampton.gov.uk Tel: 023 8083 4787
Background Material Available	None.
Public Comments may be sent to	Stephanie Ramsey Joint Associate Director of Commissioning Tel: 023 883 4787 E.Mail: <a href="mailto:stephanie.ramsey@scpct.nhs.uk">stephanie.ramsey@scpct.nhs.uk</a>

Slippage/Variations/Reason  
for Withdrawal

Decision deferred until 22-11-10 to ensure that Southampton City Council can take into consideration the revised Strategic Health Authority commissioning arrangements due to be announced during October.

Decision deferred until Southampton City Council is informed of the amount of funding that will be transferred to Local Authorities from the NHS for Social Care Services for people with learning disabilities. This funding is awaiting a national announcement on the Social Care Transfer formula which is expected by the end of the year.

Updates

Not applicable.

# **CHILDREN'S SERVICES AND LEARNING**



Title	Endorsement of Statements of Purpose: Adoption, Fostering and Private Fostering Services
Details	<p>The Care Standards Act 2002, the Adoption and Children Act 2002, the Children (Private Arrangement For Fostering Regulations) 2005, and their associated regulations require that the following documents are submitted to City Council Senior Officers and Members for ratification.</p> <ol style="list-style-type: none"> <li>I. Fostering Agency Statement of Purpose.</li> <li>II. Adoption Agency Statement of Purpose.</li> <li>III. Private Fostering Statement of Purpose.</li> </ol> <p>Compliance with this requirement is checked by Ofsted during their inspections of these three service areas. These documents are issued to key stakeholders on an annual basis, including foster carers, private foster carers, adopters and relevant professionals. They are available to view on the City Council Website.</p>
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	
Main Consultees	Legal and Finance Heads of Service.
Consultation Method	Emails between relevant Cabinet Members and Officers as required.
Head of Service	Executive Director Children's Services and Learning
Author	Felicity Budgen Interim Head of Service, Safeguarding felicity.budgen@southampton.gov.uk Tel: 023 8083 4899
Background Material Available	None.

Public Comments may be sent to Simon Slater, Looked After Children, Floor 5  
Marlands House, Civic Centre Road, Southampton,  
Tel 07786 303931, Email  
[simon.slater@southampton.gov.uk](mailto:simon.slater@southampton.gov.uk)

Slippage/Variations/Reason for Withdrawal None.

Updates Not applicable.

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**



Title	Automation of Itchen Bridge Toll Collection Service
Details	To consider a report of the Cabinet Member for Environment and Transport outlining the conclusions of an investigation into the feasibility and potential benefits of automating the toll collection service on the Itchen Bridge and recommending automation of the toll collection service.
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	1 November 2010
Main Consultees	Members of Staff, Trade Unions, Chief Officers Management Team and Cabinet Member for Environment and Transport.
Consultation Method	Meetings, briefings, written communications and circulation of the draft report.
Head of Service	Mick Bishop Head of Highways and Parking
Author	Nick Johnson <a href="mailto:nick.johnson@southampton.gov.uk">nick.johnson@southampton.gov.uk</a>
Background Material Available	None.
Public Comments may be sent to	Nick Johnson Transformation Programme and Major Projects Manager One Guildhall Square 023 8083 2613
Slippage/Variations/Reason for Withdrawal	Decision originally due to be taken at the 22nd November 2010 meeting rescheduled for decision on 20th December 2010 owing to the need to undertake further development work on the proposed option prior to making a recommendation to the Cabinet.
Updates	Not applicable.

Title	Proposal to Introduce a Permit Parking Scheme in Chetwynd Drive, Bassett (TRO)
Details	To consider a report of the Head of Highways and Parking Services detailing a sustained objection to recent proposals to introduce a permit parking scheme in Chetwynd Drive, as part of the formal legal process of consultation with regard to Traffic Regulation Orders.
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	1 November 2010
Main Consultees	Democratic Services, Legal Services, Finance, Organisational Development and ICT, Property Services, General Public and Statutory Consultees (list held by Legal Services).
Consultation Method	Council departments through circulation of the draft report. The general public and statutory consultees have already been consulted through public notices as prescribed in the Regulations of the various Road Traffic Acts.
Head of Service	Mick Bishop Head of Highways and Parking
Author	Graham Muir Traffic Engineer <a href="mailto:Graham.Muir@bbisl.com">Graham.Muir@bbisl.com</a>
Background Material Available	None.
Public Comments may be sent to	Not applicable.
Slippage/Variations/Reason for Withdrawal	None identified.
Updates	Not applicable.

# **HOUSING PORTFOLIO**



Title	Housing Strategy and HRA Business Plan 2011-2015
Details	<p>To consider a report of the Cabinet Member for Housing, seeking approval to review and update the current Housing Strategy by 2011, which contains the local priorities and planned actions for both public and private sector housing in the City. As it is a key Council plan it needs to follow the process set out in the Council's constitution.</p> <p>Accordingly the December decision is to publish an issues paper together with proposed consultation arrangements and timetable for the adoption of the revised Housing Strategy and HRA Business Plan for the period 2011-2015 leading to a final decision by Full Council on 13 July 2011 (to be determined).</p>
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	1 September 2010
Main Consultees	<ul style="list-style-type: none"> <li>• The City Council's Legal, Finance, Human Resources and Property Departments</li> <li>• Overview and Scrutiny Management Committee</li> <li>• Wider public consultation</li> <li>• Ward Councillors</li> <li>• public agencies including the Homes and Communities Agency.</li> </ul>
Consultation Method	<ul style="list-style-type: none"> <li>• Presentations and discussions at meetings.</li> <li>• Circulation of draft Issues Papers and reports.</li> </ul>
Head of Service	Barbara Compton Head of Housing Solutions
Author	Barbara Compton Head of Housing Solutions barbara.compton@southampton.gov.uk Tel: 023 8083 2155

Background Material Available	Housing Strategy 2007-2011 Current HRA Business Plan
Public Comments may be sent to	Jon Wallace Head of Policy and Performance Civic Centre Southampton Tel. 023 8083 4302 <a href="mailto:jon.wallace@southampton.gov.uk">jon.wallace@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	Not applicable.
Updates	Not applicable.

Title	Housing Revenue Account Capital Programme Project Approval Phase III
Details	<p>To consider the report of the Cabinet Member for Housing, seeking formal approval for expenditure on various projects, in accordance with Financial Procedure Rules.</p> <p>The Capital Programme Update report presented to Council on 15<sup>th</sup> September 2010 requested £1.6m be brought forward from 2011/12 and that this money be used to improve kitchens and bathrooms within the Harefield and Central areas and also some sheltered properties with these improvements being completed by the end of the financial year. Further approval will be sought for additional funding for heating replacement to continue the existing programme of replacement of uneconomic and/or asbestos containing boilers, and further improvement to communal areas in supported housing.</p> <p>The proposed schemes will contribute to the Council's strategic housing objectives through improving the appearance and facilities on our estates and the well-being and satisfaction of our tenants in the areas where they live.</p>
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	
Main Consultees	Legal, Finance, HR, Property, Capita Symonds and Tenant Groups.
Consultation Method	Circulation of draft report for comment to all interested parties.
Head of Service	Bryn Shorey Head of Decent Homes
Author	Geoffrey Miller <a href="mailto:geoffrey.miller@southampton.gov.uk">geoffrey.miller@southampton.gov.uk</a>
Background Material Available	HRA Capital Programme 2011/11 - 2012/13 - Council on 15th September 2010

Public Comments may be sent to Geoff Miller, Asset Manager  
Email: [Geoffrey.miller@southampton.gov.uk](mailto:Geoffrey.miller@southampton.gov.uk)  
Tel: 023 8083 4987

By 26th November 2010

Slippage/Variations/Reason for Withdrawal None.

Updates None.

Title	Housing Revenue Account Budget Report
Details	<p>To consider the report of the Cabinet Member for Housing, in association with the Cabinet Member for Resources and Workforce Planning, seeking approval for the Housing Revenue Account (HRA) budget proposals to be recommended to the budget setting Council meeting on 16<sup>th</sup> February including:</p> <p>(a) The proposed 2011/12 Housing Revenue Account (HRA) estimates for all of the day to day services provided to Council tenants in the City, together with any proposed rent and service charge increases for Council tenants from April 2011; and</p> <p>(b) The HRA Capital Programme for the period to 2013/14, which updates the programme approved by Council on 15<sup>th</sup> September 2010.</p>
Decision Maker	Cabinet
Decision Expected	7 February 2011
Date Added to the Plan	
Main Consultees	Legal, Finance, Property, HR, Tenants, Trade Unions, and Cabinet Members.
Consultation Method	Emails, meetings.
Head of Service	Nick Murphy Executive Director – Neighbourhoods
Author	David Singleton <a href="mailto:david.singleton@southampton.gov.uk">david.singleton@southampton.gov.uk</a>
Background Material Available	Housing Revenue Account Capital Programme 2010/11 to 2012/13 report approved by Council on 15th September 2010
Public Comments may be sent to	David Singleton, Finance Manager Tel: 023 8083 2236 Email: <a href="mailto:david.singleton@southampton.gov.uk">david.singleton@southampton.gov.uk</a> By 24th January 2011.
Slippage/Variations/Reason for Withdrawal	None.
Updates	None.



# **LEADER OF THE COUNCIL**

**THERE ARE NO ITEMS FOR  
CONSIDERATION IN THIS PERIOD**

# **LEISURE, CULTURE AND HERITAGE PORTFOLIO**

**THERE ARE NO ITEMS FOR  
CONSIDERATION IN THIS PERIOD**

# **LOCAL SERVICES AND COMMUNITY SAFETY PORTFOLIO**



Title	2011/12 Grants to Voluntary Organisations
Details	<p>To consider the report of the Cabinet Member for Local Services and Community Safety, seeking approval for the allocation of the 2011/12 grants to voluntary organisations.</p> <p>Voluntary and community groups were invited to submit applications during the twelve weeks from 13<sup>th</sup> August to 5<sup>th</sup> November 2010 for grants that meet the Council's priorities and criteria. Following appraisal of the applications received, this report makes recommendations on the allocation of the available budget.</p>
Decision Maker	Cabinet
Decision Expected	14 March 2011
Date Added to the Plan	
Main Consultees	<ul style="list-style-type: none"> <li>• Cabinet Members</li> <li>• Southampton City Council Legal, Finance, Procurement and Property Services</li> <li>• Other relevant Council officers</li> </ul>
Consultation Method	Meetings, briefings, e-mails
Head of Service	Jon Dyer-Slade Head of Neighbourhood Services
Author	Roma Andrews Development Officer Grants and Voluntary Sector roma.andrews@southampton.gov.uk Tel: 023 8083
Background Material Available	2010/11 Grants to Voluntary Organisations report approved by Cabinet - 21st June 2010 Review of Grants to Voluntary Organisations reports approved by Cabinet - 27th July and 23rd November 2009

Public Comments may be sent to Roma Andrews, Development Officer (Grants and Voluntary Sector)  
Tel: 023 8083 3198  
Email: roma.andrews@southampton.gov.uk  
By 14th February 2011.

Slippage/Variations/Reason for Withdrawal None.

Updates None.

# **RESOURCES AND WORKFORCE PLANNING**



Title	Authority to advertise proposed disposal of Mayfield Lodge
Details	To consider a report of the Cabinet Member for Resources and Workforce Planning seeking to delegate authority to the Solicitor to the Council to advertise the proposed disposal of the freehold interest in Mayfield Lodge for two consecutive weeks in a local newspaper.
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	1 November 2010
Main Consultees	Relevant officers in Council departments and Cabinet Members
Consultation Method	Meetings and emails.
Head of Service	John Spiers Head of Property and Procurement
Author	Tina Wright tina.wright@southampton.gov.uk Tel: 02380 833403
Background Material Available	None.
Public Comments may be sent to	Tina Wright, 3rd Floor One Guildhall Square, Southampton Email: tina.wright@southampton.gov.uk Tel: 023 8083 3403
Slippage/Variations/Reason for Withdrawal	The decision on this item has been deferred from 22nd November 2010 to 20th December 2010 in order to enable further consultation.
Updates	None

Title	Authority to advertise proposed disposal by lease of land at Abbey Hill to Weston Sailing Club
Details	To consider a report of the Cabinet Member for Resources and Workforce Planning seeking authority for the Solicitor to the Council to advertise for two consecutive weeks in a local newspaper, the proposed disposal by lease of land at Abbey Hill, to Weston Sailing Club. The disposal is the renewal of an existing lease.
Decision Maker	Cabinet
Decision Expected	20 December 2010
Date Added to the Plan	
Main Consultees	Officers within the open spaces department and relevant Cabinet Members.
Consultation Method	Emails and meetings.
Head of Service	John Spiers Head of Property and Procurement
Author	Tina Wright tina.wright@southampton.gov.uk Tel: 02380 833403
Background Material Available	None.
Public Comments may be sent to	Tina Wright, Valuer, 3rd Floor One Guildhall Square, Southampton
Slippage/Variations/Reason for Withdrawal	None
Updates	none

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	17 January 2011
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Executive Director Of Resources
Author	<p>Rob Carr</p> <p>rob.carr@southampton.gov.uk Tel: 023 8083 2885</p>
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required
Updates	Not applicable.

Title	General Fund Revenue Budget - 2011/12 to 2013/14
Details	To consider the report of the Cabinet Member for Resources and Workforce Planning seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2011/12 to 2012/13 and to outline the main issues that need to be addressed in considering the Cabinet's budget proposals to Council on 16 <sup>th</sup> February 2010.
Decision Maker	Cabinet
Decision Expected	7 February 2011
Date Added to the Plan	
Main Consultees	Relevant Cabinet Members, the Chief Officer Management Team and members of the public representing voluntary organisations, partnerships with key City Agencies (e.g. the Police).
Consultation Method	Emails and meetings between the relevant Cabinet Members and the Chief Officers Management Team and public consultation.
Head of Service	Acting Executive Director Of Resources
Author	Rob Carr rob.carr@southampton.gov.uk Tel: 023 8083 2885
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant, Directorate of Resources, Southampton City Council, Civic Centre, Southampton, Telephone 023 8083 4897, Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	Not applicable.

Title	General Fund Capital Programme - 2011/12 to 2013/14
Details	To consider the report of the Cabinet Member for Resources and Workforce Planning seeking approval to recommend to Council that the updated Capital Programme be approved.
Decision Maker	Cabinet
Decision Expected	7 February 2011
Date Added to the Plan	
Main Consultees	Relevant Cabinet Members, the Chief Officer Management Team and members of the public representing voluntary organisations, partnerships and key City Agencies (e.g. the Police).
Consultation Method	Emails and meetings between the relevant Cabinet Members and the Chief Officers Management Team and public consultation.
Head of Service	Acting Executive Director Of Resources
Author	Rob Carr rob.carr@southampton.gov.uk Tel: 023 8083 2885
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant, Directorate of Resources, Southampton City Council, Civic Centre, Southampton, Telephone 023 8083 4897, Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	Not applicable.